

# EANGUS RESOLUTIONS STATE SUBMITTAL FORM

(TO BE COMPLETED BY STATE ASSOCIATION)

*Resolution Title:* \_\_\_\_\_

*State Resolution Number:* \_\_\_\_\_

*Submitted By:* \_\_\_\_\_  
(drafter or knowledgeable individual)

*Address:* \_\_\_\_\_

*City/State/Zip:* \_\_\_\_\_

*Home Phone:* ( ) \_\_\_\_\_ *Work Phone:* ( ) \_\_\_\_\_

*References:* \_\_\_\_\_

(AR/AFI/NGR/ANGI/Public Laws/US Code/etc.)

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**TO BE COMPLETED BY AREA CHAIRPERSON OR AREA RESOLUTION CHAIRPERSON**

*Date Received by Area:* \_\_\_\_\_

*Comments:* \_\_\_\_\_

*Date Forwarded to EANGUS Resolutions Chairperson:* \_\_\_\_\_

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**TO BE COMPLETED BY EANGUS RESOLUTIONS CHAIRPERSON**

*Disposition of Resolution:* \_\_\_\_\_ *Date of Disposition:* \_\_\_\_\_

Submitted to EANGUS Executive Director for Affected Agency Comment. \_\_\_\_\_

Combined with similar resolutions from these states \_\_\_\_\_

Reassigned EANGUS Draft Resolution *Number* \_\_\_\_\_

Returned to submitting State, thru Area, for reason listed: \_\_\_\_\_

## APPENDIX A

### USE OF EANGUS RESCOM Form 1

***TITLE:*** EANGUS RESOLUTIONS STATE SUBMITTAL FORM

***PURPOSE:*** To track resolution submission from state to EANGUS Area to EANGUS Resolutions Chairperson.

***CONTROLLING DIRECTIVES:*** EANGUS By-Laws, Article VIII (Section 1 and Section 3K) and EANGUS Resolutions Committee Standard Operating Instructions (SOI) updated annually.

***INSTRUCTIONS:*** This form will serve as the cover sheet for each resolution submitted to the National Resolutions Chairperson for consideration at the annual EANGUS Conference. Each State is to submit resolution(s) to their respective EANGUS Area Chairperson or Area Resolutions Chairperson, if one is identified. Each EANGUS Area Chairperson or Area Resolutions Chairperson (as appropriate) will review the submittal for proper format, coordinate corrections if necessary, make comment if appropriate, and forward the resolution and this submittal form to the EANGUS Resolutions Chairperson.

***DEADLINES:*** In accordance with the EANGUS By-Laws, resolutions must be "submitted in writing to the designated chairperson by 15 May" of each year. Submittals postmarked by 15 May will be considered timely. States should submit their resolutions to the EANGUS Area Chairperson or Area Resolutions Chairperson (as appropriate) no later than 1 May, if at all possible. This will allow the area time to meet the 15 May submission deadline. See the current SOI for possible exceptions to this deadline.